



**BOARD OF EDUCATION
DEAL SCHOOL DISTRICT
201 ROSELD AVENUE, DEAL, NEW JERSEY 07723-1098**

DONATO J. SAPONARO, JR.
Superintendent

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Deal School Laptop Computer Contract **2019-2020**

In order for your student to participate in the Deal School Digital Learning Project, you and your student must read and agree to the terms listed below.

Parent and student must complete the Google Form acting as your signature of agreement with this Deal School Computer Contract.

Once the Google Form is completed, your child will be assigned a laptop for their use throughout the school year.

By signing this Contract through the completion of the Google Form, parent and student acknowledge and agree to the following:

1. **Computer Use Policy:** I have read and understand the Deal School Internet Acceptable Use Policy (which was sent home with students the first day of school) and understand that it will be strictly enforced for the use of my student's laptop computer at and away from school. Student is not to access or make use of ANY material or attempt to locate material that is unacceptable in the school setting or violates the Internet Acceptable Use Policy. This includes, but is not limited to, pornographic, obscene, harassing, or vulgar images, sounds, music or language, video or other materials, and music video downloads or file sharing.
2. **Care of Computer:** I am responsible for the proper care and maintenance of the laptop computer **AT ALL TIMES**. I will make arrangements to ensure that the laptop computer travels safely between school and home (when given permission) including ensuring that it is always carried in a backpack or protective case. I will ensure that my student is exercising proper care and maintenance of his/her laptop computer. Student is not to leave his/her laptop computer unattended unless it is properly stored in a secure place. Student will keep the laptop computer lid fully closed whenever it is moved from one point to another. Student will ensure that laptop is safely transported to and from school (when given permission) and while at school during passing and non-use times. I will not write on or place any type of adhesive stickers or labels to the laptop.
3. **Battery Charging:** It is the students responsibility to ensure that their laptops are plugged into the charging station at the end of the day so that they have a fully charged laptop each day. Students who

fail to do this will not be given a supplemental laptop and this may cause them to fall behind on classroom assignments.

4. **Care of Files:** Student is responsible for backing up his/her own files. Files may be stored in three locations: the local hard drive on the laptop, the student server at Deal School, Google Drive, and a purchased thumb drive.
5. **Download of Programs and Materials:** Students may not download any programs, software, or materials without the specific consent of a Deal School teacher or administrator.
6. **Inspection by School Officials** The student laptop and all files are the property of the Deal School and are subject for inspection by School District staff and parent-guardian upon request. This includes providing access to all messages sent or received through any Internet service provider.
7. **Use of Deal School Gmail Account:** Students will be provided with a Deal School Gmail account that will allow them to utilize communication with teachers, classmates, Google Apps, and Google Docs as part of their learning experience. Attached you will find a separate informational flyer and permission slip that must be read and acknowledged through the appropriate Google Form.
8. **Damage to Laptops:** Any damage to laptops that is not covered by the Accidental Damage Protection policy may result in compensation for damages by the student's family if the damage is deemed a result of student carelessness or violation of the provisions provided in this contract or the Deal School Acceptable Use Policy. Compensation will be deemed as 50% of the cost of the repair not to exceed \$100.00.

If any of the above policies or responsibilities is not adhered to, student's computer privileges and access to the laptop computer may be suspended until it is deemed appropriate for reinstatement. This will be at the discretion of the building administration in collaboration with classroom teachers.

Please complete the associated Google Form on the Deal School Website to act as your signature of agreement to this contract.